

**JOB TRAINING & SAFETY PROGRAM SCHEDULE YEAR 2018 – 2019
COMMUNICATIONS CURRICULUM**

JULY	AUGUST	SEPTEMBER
<p>SUBJECT: Lock Out/Tag Out – Hazardous Energy Control</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926;</p> <p>PowerPoint</p>	<p>SUBJECT: MATERIAL HANDLING SAFETY (RIGGING & HOISTING)</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>PowerPoint</p>	<p>SUBJECT: SAFE LIFTING & GOOD BACK HEALTH</p> <p>ALL EMPLOYEES</p> <p>Ref: NSC</p> <p>Video & PowerPoint</p>
OCTOBER	NOVEMBER	DECEMBER
<p>SUBJECT: EMERGENCY COMMUNICATIONS</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & 1926; APPA SAFETY MANUAL 16TH EDITION</p> <p>PowerPoint</p>	<p>SUBJECT: HAZARDS OF SERVICE INSTALLATION & REPAIR</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>Video & PowerPoint</p>	<p>SUBJECT: HAZARD RECOGNITION & REPORTING</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & NESC</p> <p>PowerPoint</p>
JANUARY	FEBRUARY	MARCH
<p>SUBJECT: DEALING WITH FATIGUE IN OPERATIONS</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>PowerPoint</p>	<p>SUBJECT: OSHA UPDATE: RTK, BBP, EAP</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & 1926</p> <p>Video & PowerPoint</p>	<p>SUBJECT: TOP TEN REASONS FOR ACCIDENTS IN THE FIELD</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>PowerPoint</p>
APRIL	MAY	JUNE
<p>SUBJECT: LADDER SAFETY</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; APPA Safety Manual</p> <p>PowerPoint</p>	<p>SUBJECT: POLE TOP and BUCKET RESCUE</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; APPA Safety Manual Edition 16</p> <p>Video, PowerPoint, Field Practice</p>	<p>SUBJECT: SUMMER HEAT & HAZARDS</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; APPA Safety Manual, NSC & AMA</p> <p>PowerPoint</p>

Yearly Safety/Training Program Approved by JT&S Advisory Committee

Revised October 2018

JT&S Advisory Committee Chairman Carl Honey by MMS Date 06-01-18

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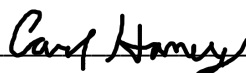
ALTERNATE/ADDITIONAL MEETINGS:

1. Drug-Free Workplace (To include both Supervisory and Employee Training Sessions; ALL EMPLOYEE)
2. Safe Driving Techniques/Preventing Distracted Driving Incidents (ALL EMPLOYEES)
3. Hostile Work Environment (Sexual Harassment including a review of regulations and policies; ALL EMPLOYEE)
4. Violence in the Workplace (Dealing with irate or dangerous customers or coworkers);
5. Accident/Incident Reporting and Procedures (A review of procedures and concerns for employees involved in an accident or incident – will refer to utility's in place forms and procedures if available; will address report completion and documentation; ALL EMPLOYEE)
6. Hazard Recognition, Documentation, and Reporting (Will address observation, reporting and correcting hazards recognized in the field or workplace and conducting and tracking correction of observed or reported hazards; OPERATIONS)

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by MMS

Date 06-01-18