

**JOB TRAINING & SAFETY PROGRAM SCHEDULE YEAR 2020 – 2021
PUBLIC WORKS CURRICULUM**

JULY	AUGUST	SEPTEMBER
<p>SUBJECT: Equipment & Tool Maintenance & Inspections</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; NESC</p> <p>PowerPoint & Field Practice</p>	<p>SUBJECT: Trenching & Excavation Safety Review</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>PowerPoint & Video</p>	<p>SUBJECT: Safe Lifting & Material Handling</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & 1926, NSC</p> <p>PowerPoint</p>
OCTOBER	NOVEMBER	DECEMBER
<p>SUBJECT: Defensive Driving – Anticipate & Avoid</p> <p>ALL EMPLOYEES</p> <p>Ref: NSC, FMCSA</p> <p>PowerPoint & Video</p>	<p>SUBJECT: Silica Exposure in Utility Work</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1926.1153</p> <p>Video & PowerPoint</p>	<p>SUBJECT: Dealing with Workplace Violence – Beyond Active Shooter</p> <p>ALL EMPLOYEES</p> <p>Ref: NSC</p> <p>PowerPoint</p>
JANUARY	FEBRUARY	MARCH
<p>SUBJECT: Hazard Recognition in the Office & in the Field</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910; NSC</p> <p>PowerPoint</p>	<p>SUBJECT: OSHA UPDATE: RTK, BBP, EAP</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & 1926</p> <p>Video & PowerPoint</p>	<p>SUBJECT: Material & Equipment Transport</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; FMCSA</p> <p>PowerPoint</p>
APRIL	MAY	JUNE
<p>SUBJECT: Line Tapping and Repair Hazards</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>PowerPoint & Field Practice</p>	<p>SUBJECT: CONFINED SPACE RESCUE</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>Video, PowerPoint, & Field Practice</p>	<p>SUBJECT: Job Planning & Work Zone Set Up</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; NSC</p> <p>PowerPoint</p>

Yearly Safety/Training Program Approved by JT&S Advisory Committee

JT&S Advisory Committee Chairman  Date January 8, 2020

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ALTERNATE/ADDITIONAL MEETINGS:

1. Drug-Free Workplace (To include both Supervisory and Employee Training Sessions; ALL EMPLOYEE)
2. Safe Driving Techniques/Preventing Distracted Driving Incidents (ALL EMPLOYEES)
3. Hostile Work Environment (Sexual Harassment including a review of regulations and policies; ALL EMPLOYEE)
4. Violence in the Workplace (Dealing with irate or dangerous customers or coworkers);
5. Accident/Incident Reporting and Procedures (A review of procedures and concerns for employees involved in an accident or incident – will refer to utility's in place forms and procedures if available; will address report completion and documentation; ALL EMPLOYEE)
6. Hazard Recognition, Documentation, and Reporting (Will address observation, reporting and correcting hazards recognized in the field or workplace and conducting and tracking correction of observed or reported hazards; OPERATIONS)

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JT&S Advisory Committee Chairman _____ Date _____