

**JOB TRAINING & SAFETY PROGRAM SCHEDULE YEAR 2023 – 2024
PUBLIC WORKS CURRICULUM**

JULY	AUGUST	SEPTEMBER
<p>SUBJECT: PPE CARE AND USE</p> <p>OPERATIONS</p> <p>Ref: NSC</p> <p>PowerPoint & Video</p>	<p>SUBJECT: LADDER SAFETY</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; NSC</p> <p>PowerPoint – Field Exercise</p>	<p>SUBJECT: POWER SAW, DISC SAW, HOT SAW SAFETY</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926;</p> <p>PowerPoint & Video</p>
OCTOBER	NOVEMBER	DECEMBER
<p>SUBJECT: DEFENSIVE DRIVING – ANTICIPATE AND AVOID</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & 1926</p> <p>PowerPoint & Video</p>	<p>SUBJECT: HOLIDAY SAFETY – FIRE SAFETY & PROTECTION</p> <p>ALL EMPLOYEES</p> <p>Ref: NSC; NESC</p> <p>Video & PowerPoint</p>	<p>SUBJECT: BUILDING A SAFE WORK CULTURE</p> <p>ALL EMPLOYEES</p> <p>Ref: NSC; OSHA 1910 & 1926;</p> <p>PowerPoint</p>
JANUARY	FEBRUARY	MARCH
<p>SUBJECT: WINTER HAZARDS – WALKING & DRIVING PRECAUTIONS</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; NESC;</p> <p>PowerPoint</p>	<p>SUBJECT: OSHA UPDATE: RTK, BBP, EAP</p> <p>ALL EMPLOYEES</p> <p>Ref: OSHA 1910 & 1926</p> <p>Video & PowerPoint</p>	<p>SUBJECT: “CALL BEFORE YOU DIG” – PROCESS & PRECAUTIONS</p> <p>OPERATIONS</p> <p>Ref: FMSCA; NSC</p> <p>PowerPoint</p>
APRIL	MAY	JUNE
<p>SUBJECT: WORK ZONE PROTECTION</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; MUTCD; NSC</p> <p>PowerPoint & Field Practice</p>	<p>SUBJECT: CONFINED SPACE RESCUE</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926</p> <p>Video, PowerPoint, & Field Practice</p>	<p>SUBJECT: STRAINS, SPRAINS, & SOFT TISSUE INJURIES</p> <p>OPERATIONS</p> <p>Ref: OSHA 1910 & 1926; NSC</p> <p>PowerPoint</p>

Yearly Safety/Training Program Approved by JT&S Advisory Committee

JT&S Advisory Committee Chairman Michael A. Simmons Date 05-10-23

**JOB TRAINING & SAFETY PROGRAM SCHEDULE YEAR 2023 – 2024
PUBLIC WORKS CURRICULUM**

ALTERNATE/ADDITIONAL MEETINGS:

1. Drug-Free Workplace (To include both Supervisory and Employee Training Sessions; ALL EMPLOYEE)
2. Safe Driving Techniques/Preventing Distracted Driving Incidents (ALL EMPLOYEES)
3. Hostile Work Environment (Sexual Harassment including a review of regulations and policies; ALL EMPLOYEE)
4. Violence in the Workplace (Dealing with irate or dangerous customers or coworkers);
5. Accident/Incident Reporting and Procedures (A review of procedures and concerns for employees involved in an accident or incident – will refer to utility's in place forms and procedures if available; will address report completion and documentation; ALL EMPLOYEE)
6. Hazard Recognition, Documentation, and Reporting (Will address observation, reporting and correcting hazards recognized in the field or workplace and conducting and tracking correction of observed or reported hazards; OPERATIONS)

Yearly Safety/Training Program Approved by JT&S Advisory Committee

JT&S Advisory Committee Chairman Michael M. Simmons Date 05-10-23